### **Important Numbers**

Main Office: 677-3640

Attendance Office: 677-3659

School Nurse: 677-3644

School Social Worker: 677-3649

School Psychologist: 677-3590

Special Education Office: 677-3159

Transportation: 677-3820

Community Education: 677-3107

(Before/After School Program: 677-3185)

### PBIS

Northwood has building wide expectations with all grade levels. Positive Behavior Interventions and Supports (PBIS) is a proactive approach to establishing the behavioral supports & social culture for all students in a school to achieve social, emotional, and academic success.



# Welcome

# to Northwood Elementary



250 Northwood Avenue West Seneca, NY 14224 Phone: 677-3641 Fax: 674-3640 District Website: <u>www.wscschools.org</u>



### Who's Who

Ms. Ferri- Principal Mrs. Wilson & Ms. Smith- Office Clerks

Mrs. Foster- Attendance Clerk

Mrs. Pisto- School Nurse

In order to enter the building, you must present ID to the camera every time.

### **Arrival Procedures**

#### Students can enter the building at 8:30 AM.

Students <u>are considered late</u> if they arrive <u>after</u> <u>8:45 AM.</u>

If your child is coming in late, you must walk him/her into the building with proper ID and report to the attendance office.

## **Dismissal Procedures**

#### Dismissal begins at 3:00 PM.

If you are picking up your child up at dismissal, you may <u>enter the building at 2:50 PM (with</u> <u>proper ID</u>).

Please go directly to the cafeteria.

## **Early Release Information**

If you need to pick your child up early from school (before dismissal) a note is required with the <u>child's full name and the teacher's</u> <u>name on the note</u>.

You will need ID to enter the building. You should go directly to the attendance office or nurse's office upon arrival.

### **Custody Arrangements**

If there are custody arrangements/limitations involving your child, please make sure the office has updated legal custodial agreements, restraining orders, etc.

The school <u>must remain</u> neutral and follow the most updated court order.

The school <u>must have</u> these documents on file if an issue were to arise.

## **Transportation**

If you need to pick up your child, you MUST provide a written note.

If no written note is received, your child will be sent home by his/her usual method of transportation.

# **Breakfast/Lunch**

Students are provided with a lunch debit account. If you are sending in cash or check to add money to your child's account, please put it in an envelope or baggie labeled with your child's name.

Lunch menus can be found on the district website and will also be sent home once a month.

If you think your family will qualify for a Free or Reduced Breakfast/Lunch, please contact the school for further information.

### Health Concerns

Please notify our nurse if your child has an allergy or medical concern.

## <u>PTA</u>

Northwood does have a PTA that is responsible for running several events and fundraisers throughout the school year.

# Child Care

Community Education runs a before and after school program at Northwood. Hours are from 7 AM - 6 PM.

If you have any questions, please contact Community Education at 677-3185.